


ParishSOFT Accounting December 2021 Release Notes

These release notes inform you of new features, enhancements, and changes made in the December 2021 release of ParishSOFT Accounting.





Browser Compatibility

ParishSOFT Accounting supports the following browsers only:

-  Internet Explorer, Version 9.0, 10.0, 11.0.

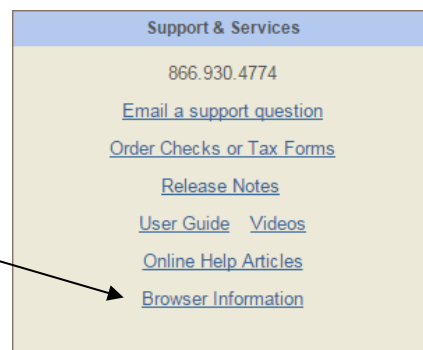
Note

If your browser is IE 10 or IE 11, when you display the ParishSOFT Accounting website, a message appears to inform you that the browser is not compatible with the site. To resolve this error message, turn on the browser's setting to Compatibility View.

-  Microsoft Edge 41.16299.15.0 HTML 16.16299
-  Firefox:
 - ❖ For PC, Version 40.0 or higher
 - ❖ For MAC, Version 40.0 or higher
-  Safari, Version 9.0 or higher
-  Chrome, Version 62.0 or higher

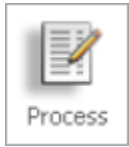
Additional Information

For information about recommended settings, IE's Compatibility View, and tips for using the various browsers, refer to our **Browser Information** page. To view this page, click the [Browser Information](#) link, located in the **Support & Services** section on your dashboard.



What's New

Ledger and Payables




Process

1099-MISC and 1099-NEC Forms Can Now Be Edited

If your organization needs to generate 1099s for vendors with amounts in additional boxes, you can now edit the 1099-MISC and 1099-NEC forms as needed.


To do this:



1. Click .
2. Open the **Other Processes** group.
3. Select one of the following links to open the **Edit Vendor** form:
 - [Calculate/Edit 1099-MISC](#)
 - [Calculate/Edit 1099-NEC](#)
4. In the Year dropdown list, select the year.
5. In the Vendor dropdown list, select the vendor.

Note

The Vendor list includes only those vendors that have accumulated 1099 amounts of at least \$600.00.

6. Edit the fields in the form as necessary.
7. Click  to save your changes.



Reports

Project Trial Balance Report Added

The **Transactions** report group now includes a new report called **Project Trial Balance**. This report is a listing of project accounts and their debit and credit transactions. For each selected project, the report shows a beginning balance, a running balance (sum of debit and credit transactions), and an ending balance for the user-specified date range.

To run a **Project Trial Balance** report:

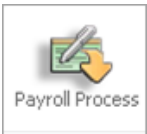


1. Click
2. Under **Standard Reports**, open the **Transactions** group.
3. Click the [Project Trial Balance](#) option to open the report configuration. For example:

A screenshot of a software window titled "Transactions > Project Trial Balance :: Configure Report". The window contains several sections: "Date Range: Transaction Date" with radio buttons for "Last Month", "This Month" (selected), and "Next Month", and options for "Last Quarter", "Current Fiscal Year", "Next Fiscal Year", and "Custom Date Range Specified"; "Project Group" with a dropdown menu showing "Festivals & Events", "Fundraising Activities", "Mens Group Activities", and "School classes"; "Project" with a dropdown menu showing "Fishing Trip", "Golf Outing", "Math Grade 1 Mr. Springfield", and "Math Grade 1 Ms. Dargis"; "** Report Format" with radio buttons for "Detail" (selected) and "Summary"; "** Report Options" with checkboxes for "Include Inactive Projects", "Include Projects Without Transactions", and "Group By Project Group"; and "** Report Subtitle" with a text input field. At the bottom are buttons for "Preview Report", "View PDF", "Memorize Report", "Reset Criteria", "Cancel", and "Export Data".

4. Configure the report as desired.
5. Click to view the report in the Report Viewer.
6. If desired, use the Report Viewer buttons to download or print the report.

Payroll



Payroll Process

Federal and State Withholding Tax Tables Updated to 2022

We updated the Federal withholding tax tables to the year 2022. Additionally, we updated the tax information (including the income tax calculators and state withholding tax rate changes) for all states that have released new rates for 2022.



Employees

(Colorado Only) State Tax Withholding Form Updated to Accommodate 2022 Withholding Change

On the **Tax Data** tab under **Employee Information**, we updated the **State Tax Withholding** form to accommodate changes to Colorado's withholding formula and the state's new 2022 Employee Withholding Certificate (Form DR 0004). The new withholding form is optional but must be completed by all employees who want to make adjustments to their Colorado withholding.

If an employee submits Form DR 0004, their wage withholding will be calculated using the value specified in the **Annual Withholding Allowance** field (in Section 2 of the form). On the **Tax Data** tab in the **State Tax Withholding** section, you should enter the employee's withholding amount into **Annual Allowance** field, highlighted in the illustration below:

The screenshot shows the 'State Tax Withholding' form with the following fields and options:

- Withhold State Tax
- Applicable State: CO
- Marital Status: Married - Jointly/Spouse Employ
- Override: [Empty text box]
- Annual Allowance: [Highlighted yellow text box]**
- Extra: [Empty text box]
- Subject to State Unemployment



Forms

IRS Forms W2 and W-3 Updated to 2021

We updated Federal tax forms W-2 and W-3 to the year 2021.



IMPORTANT

Please be advised that the IRS has not issued Form 944 for the year 2021, so it is not available in this release. As soon as the IRS issues the form, we will update our system accordingly and notify all customers that the form is available.