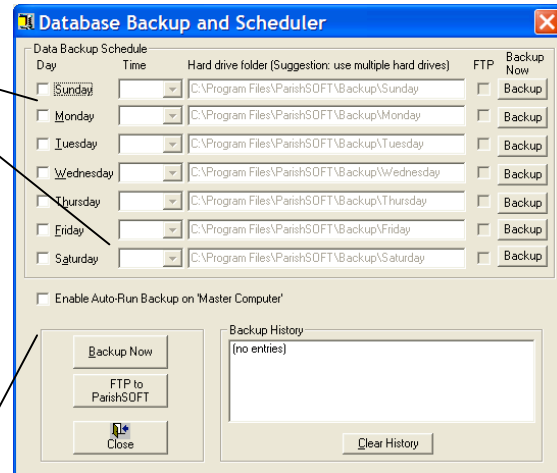
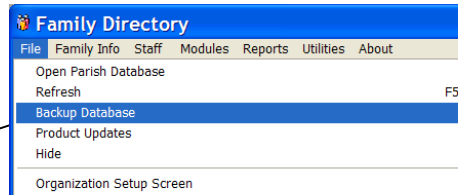


3. Backup Your Database

To Schedule a Backup:

1. Click the **File** menu > **Backup Database**.
2. Using the **Data Backup Schedule** list, chose the days and times for your backup and location to backup to.
3. Click **Close**.



When your backup is complete, the results will display in the **Backup History** box.

Using your Master Computer?

Run your backup by checking the **Enable Auto-Run Backup on 'Master Computer'** box.

Want to Do an Unscheduled Backup?

Click the **Backup Now** button.