

Catholic Directory Manager

Tired of spending hundreds of hours each year updating forms for the Kenedy™¹ Directory? Process your annual updates in a fraction of the time with ParishSOFT.

Catholic Directory Manager (CDM) is the fast, easy, ONLINE way to manage The Official Catholic Directory™¹ update process. Staff from the diocese's organizations log in to your CDM website and update their information online using simple electronic forms. ParishSOFT even calculates all of the Kenedy statistics they will need, so they'll get accurate numbers for First Communion, individual Catholic members and more in seconds. Forms are submitted online directly to the diocese, where they can be reviewed, sent back for adjustments, or submitted as final from the Chancellor's office.

Saves administrative time and money

- View the submission status of all diocesan organizations from one up-to-date screen.
- Paperless CDM forms are always available on the Web and never get misplaced or delivered to the wrong person.
- Electronic delivery saves mailing costs and eliminates the need to track, process and find missing paper forms.
- Because CDM forms are linked to your ParishSOFT database, changes that organizations make to their CDM Web forms can be saved directly to your Diocesan Database.
- Side-by-side layout shows last year's listing next to this year's information, making it easy to compare information, and edits are as simple as "click and type."
- When used with the ParishSOFT suite, CDM eliminates the time-consuming task of compiling statistics manually from various paper and electronic sources—current, accurate statistics are available from one quick report.

Streamlines the annual Catholic Directory update process by up to 97%

- Average CDM management time for a diocese to manage the annual Catholic Directory update process from start to finish is approximately 2.4 minutes per organization, compared with 30 to 60 minutes per organization when the process is managed using paper forms and without the ParishSOFT system.
- Average CDM review and submission time for a parish is 5 to 10 minutes, compared with 3 hours or more to analyze statistics and process paper forms without the help of the ParishSOFT system.

¹ The Official Catholic Directory and Kenedy are trademarks of National Register Publishing.

Provides Web-based ease and flexibility

- Web-based system lets staff submit annual Catholic Directory updates for all of the organizations they manage from a single location, regardless of where the paper forms were delivered.
- Convenient online forms allow last minute corrections to be made before final submission to the publisher—late fixes are comparatively cumbersome with paper forms.
- ParishSOFT updates the Web forms each year, so your CDM program will always capture exactly the information needed for your Official Catholic Directory™ listings for parishes, schools, retirement facilities, retreat centers, and more.



Complete Church Solution

Catholic Directory Manager is part of an integrated suite of software products that saves money and connects dioceses with staff, parishioners and the communities they serve. ParishSOFT software and services help dioceses and parishes manage records, raise funds, manage safe environment subscriptions and prepare reports.

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